Commissioner's Award of Excellence Nomination Form Please submit completed nomination forms to the City-County Personnel Office by the first day of the month for the following month's award. Nominee Job Classification Title Department Division When did this accomplishment occur? Nomination Criteria: (circle one) Safety, Productivity, Loss Prevention, Customer Relations or Valor. Describe specifically the nominee's accomplishments that best describe why this employee should receive the Commissioner's Award of Excellence. The following questions are a guide in helping to complete your description. How does this accomplishment specifically impact the County with regards to money savings? (Describe dollar amount, hours, compensation, etc.) Was this accomplishment self-initiated? Was this accomplishment outside of this person's job description? If yes, please describe. If no, be very specific as to how they did a superior job within the job description of their position. (Attach additional sheets if needed) Please print the following information about *yourself*. Name Date Department Work/Day Telephone

Your Signature

Personnel Department

Validated by: